



creatingchange
conference

January 15-19, 2020

Sheraton Dallas
Dallas, Texas

creatingchange.org

NATIONAL LGBTQ TASK FORCE

EXHIBITS

Shipping address:

Sheraton Dallas Hotel
Attn: Whomever is receiving the package
400 N. Olive Street, Dallas, TX 75201
Re: Creating Change c/o K. Otero

For special load-in of large quantities of exhibit material, please call 214-303-4141 at the Sheraton Dallas

EXHIBIT HALL HOURS

The Exhibit Hall at Creating Change 2020 will be open:

Thursday, January 16 from 3:00pm to 10:00pm.

Set-up takes place from noon to 3:00pm.

Friday, January 17 and **Saturday, January 18** from 8:30am to 7:30pm.

Sunday, January 19 from 9:00am to 1:00pm.

Exhibits must be removed by 3:00pm

Premium exhibit tables receive placement in higher-traffic areas

Exhibit tables

○ Standard	\$825
○ Standard with elec	\$925
○ Premium	\$1500
○ Premium with elec	\$1600

Ads and exhibit tables are complimentary benefits of your sponsorship.

REGISTRATION BAG INSERTS

Specifications:

- No more than two items
- Items must be 8.5" X 11" or smaller
- Folded brochures are acceptable
- Pens, pins, stickers are acceptable
- Send item(s) in quantity of 3,000

Ship to:

Sheraton Dallas Hotel
Attn: Whomever is receiving the package
400 N. Olive Street, Dallas, TX 75201
Re: Creating Change c/o Registration Bag Insert

Your material must arrive at the Sheraton Dallas **no earlier than Wednesday, January 8, 2020 and no later than Friday, January 10, 2020.** If your materials do not arrive by COB January 10, we cannot guarantee inclusion in the Creating Change 2020 Registration Bags.

The Task Force is not responsible for materials lost in transit or shipped to an incorrect address.